

RURAL WATER, SEWER, AND SOLID WASTE MANAGEMENT

DISTRICT NO. 20

PITTSBURG COUNTY, OKLAHOMA

RULES AND REGULATIONS

(Revised and Adopted on the 18th day of May 2026)

These Rules and Regulations (the “Rules”) are issued in compliance with the provisions of the Rural Water Districts Act of Oklahoma (82 Okla. St. Ann. 1324-1-1324-26), and the By-laws of Rural Water, Sewer and Solid Waste Management District No. 20, Pittsburg County, Oklahoma (the “District” or “Rural Water District No. 20, Pittsburg County, Oklahoma”) and are designed to govern the supplying and taking of water service in a uniform manner for the benefit of the District and its members. They are subject to change from time to time. If a provision of these Rules conflicts with a provision of the rate schedule, the provision of the rate schedule will prevail. If any portion of these Rules shall be declared invalid by competent authority, such voidance shall not affect the validity of the remaining portions.

1. DEFINITIONS: The following expressions, when used herein, will have the meaning stated below.
 - 1.1. Applicant: Any individual, firm, partnership, corporation or other agency owning land located within the District and applying to become a Member of the District in order to receive water, sanitary sewer and/or trash service.
 - 1.2. Benefit Unit: A right entitling the Member to one water service connection and one sanitary sewer service connection, excluding properties with septic.
 - 1.3. Board: The Board of Directors of Rural Water District #20, Pittsburg County, Oklahoma.
 - 1.3.1. Training: The duly elected board member hereby pledges to attend a minimum of six (6) hours of workshop training within twelve (12) months following election to said board for the purpose of receiving instruction in the areas of district financing, law, and the ethics and duties and responsibilities of district board members pursuant to Title 82 of the Oklahoma Statutes Section 1324.16.
 - 1.3.2. Compensation for Expenses: Board members will receive reimbursement of expenses for attending local, state, national, and international meetings concerning board member training and business for the district. Mileage, at the current IRS rate, will be reimbursed to each board member, while serving on the board, for travel to and from local, state,

national meetings related to or representing the District; upon the presentation of a written request containing the mileage, to be presented quarterly.

- 1.4. Member: Any individual, firm, partnership, corporation or other agency receiving water from the District's facilities and owning or occupying land located within the District in favor of which one or more Benefit Unit(s) have been subscribed and paid for.
- 1.5. Point of Delivery: The point of delivery shall be at the meter or sewer tap connection, unless otherwise specified in the Application for Service User's Agreement.
- 1.6. Service of Delivery: The term service, when used in connection with the supplying of water, shall mean the availability for use by the Members of water adequate to meet the Member's requirements. Service shall be considered as available when the District maintains the water supply at normal pressure at the point of delivery, in readiness for the Member, regardless of whether or not the Member makes use of it. For sewer service, shall mean the availability for use by the Members for receiving sewer from the Member at the point of delivery, in readiness for the Member, regardless of whether or not the Member makes use of it.
- 1.7. Application for Service User's Agreement: The agreement or contract between the Member and the District, pursuant to which service is supplied and accepted.
- 1.8. Water Service: A water service shall consist of facilities for supplying water to a residence or business establishment located on the land within the District.
- 1.9. Sewer Service: A sewer service shall consist of facilities for receiving sewer from a residence or business establishment located on the land within the District.
- 1.10. Solid Waste Management Service: Solid Waste Management service shall mean the collecting and removal of residential and business solid waste, trash, and debris in authorized receptacles.
- 1.11. Irrigation/Secondary Water Meter – A second water meter and water service in addition to the primary water service used for irrigation or other non-sewered purpose. The irrigation/secondary water service shall not be directly or indirectly connected to the sewer service.

2. GENERAL RULES:

- 2.1. Rates and Charges: The supplying and taking of water, sewer and solid waste will be in conformance with these rules and the applicable rate schedule attached hereto, and filed with the Secretary of the District. Rates for providing service(s) are subject to change by the action of the Board. If at any time the Board determines the total amount derived from the collection of

service charges is insufficient for the payment of operating costs, emergency repairs, or debt service, the Board shall increase the rate(s) for the first month thereafter in an amount sufficient to pay such operating costs, emergency repairs, or debt service.

2.2. Violation: A violation of the Laws of the State of Oklahoma or any agency thereof concerning the operation of the District's system or a violation of the District By-Laws or District Rules and Regulations by the Member or any person acting on behalf of the Member will result in a forfeiture of the Member's Benefit Unit in the sole discretion of the Board and upon forfeiture the Member will no longer be entitled to District services.

2.3. Membership: Applicants for service shall make an application to the District. Upon approval by the Board or General Manager, the applicant shall become a Member as evidenced by their purchase of at least one (1) Benefit Unit for each water service desired, fire sprinkler system desired, irrigation water service if applicable, and sign the standard Application for Service Users' Agreement for an indefinite period. (Attachment #1)

2.3.1 Irrigation/Secondary Meter Service: If a Member requests an irrigation/secondary meter service in addition to the Benefit Unit the Member shall pay a fee for the meter and installation of the secondary meter as set by the Board. The irrigation/secondary meter shall be charged for water consumption only. It shall be considered a violation of the Rules and Regulations for the secondary meter service to be connected directly or indirectly to the sewer system. Upon determination if the Member has connected the secondary meter service to the sewer system, the Member shall be in Violation of District Rules and Regulations.

2.4. Service Readiness: Before installing a service extension and providing water and sewer available for use, the Board may require the Member to pipe the subject property in order to be in readiness to accept service.

2.5. Transfer Responsibility: The Member is solely responsible for notifying the District of any change in ownership and/or membership status. The Member is responsible for any and all charges related to services provided. Failure to notify the District requesting a transfer of Benefit Unit and/or discontinuing service does not remove or alter Member's obligation to pay for services rendered, regardless if Member still owned the property or used the services. Upon Notice from the Member requesting a transfer of Benefit Unit or services to be stopped, the District shall take a final meter reading and prepare a final bill.

2.6. Process for Transfer.

2.6.1. The Transferring Member. When a Member desires to transfer a Benefit Unit to another Member, the Member who is the original/current holder of the Benefit Unit (the "Transferring Member") shall call the District General Manager to make arrangements to have the service discontinued and the account taken out of their name. Contact information such as a forwarding address and contact phone numbers will be required, as well as the date the Transferring Member wishes to discontinue service in their name. The Transferring Member's meter will have a final meter reading and the related billing will be applied to the Transferring Member's account. If the Transferring Member's account deposit is insufficient to cover the final amount, a bill will be

sent to the Transferring Member. If the deposit is larger than the final amount, any balance remaining after the final bill is paid will be refunded to the Transferring Member at the forwarding address provided.

2.6.2. The Receiving Member. When an applicant desires to receive a Benefit Unit from a Transferring Member, they must complete an Application for Utility Service in accordance with the District's By-Laws and these Rules and Regulations. Upon approval by the Board or General Manager, the applicant shall become a Member and may receive the Benefit Unit from the Transferring Member. The receiving member shall pay a Transfer Fee/Service Charge and Deposit, as set by the Board.

2.7. Final Billing. After the meter is read, a final bill will be figured and paid from the Member's deposit. If Member's deposit is insufficient to cover the final amount, a bill will be sent to Member's last address on file. If Member's deposit is larger than the final bill, any balance remaining after the final bill is paid will be refunded and sent to Member's forwarding address.

2.8. New Members - Owners. If you will own the property, the prospective new Member must complete and submit an Application for Utility Service and provide a copy of your Deed or Sales Agreement. For our purposes the Deed or Sales Agreement does not need to be recorded but must be a signed copy. If this is a new service account, the new member will need to submit payment for a New Benefit Unit and the Deposit along with the Application for Utility Service. If this will be a Transfer of Service, the new prospective Member will need to submit an Application for Utility Service and provide a copy of your Deed or Sales Agreement and pay a Transfer Fee and a Deposit. All applicants shall provide a copy of your photo ID.

2.9. New Members – Renters. Prior to acceptance or transfer of Utility Service to a Renter the property owner must have set up an account in their name, be current on their account and be in good standing. Any outstanding balances must be paid prior to an account being set up for a Renter. To transfer an account into the name of a renter, the Renter must complete and submit a Renter Application for Utility Service, submit a District Rental Form signed by the property owner and make payment of the Transfer Fee and the Deposit. The Renter, as the account holder, shall be responsible for any and all charges for service while account is in their name until the Renter notifies the District to discontinue service. Failure to notify the District to discontinue service does not remove or alter Renter's obligation to pay for services rendered regardless if Renter still rented the property or used the services. Upon Notice by Renter to discontinue service the District shall make a final meter reading and a final bill shall be prepared. If the final bill is more than the Deposit the Renter shall be sent a final bill for the outstanding amount. If the final bill is less than the Deposit the District shall send a check to the Renter of the remaining balance. The meter shall be turned off and the account shall be transferred back into the Property Owners name and shall be charged a monthly inactive account fee.

2.10 – New Members – Construction Accounts. If a prospective new member is building a house or structure, the prospective new Member must complete and submit an Application for Utility Service, provide a copy of your Deed or Sales Agreement, and submit payment for a new Benefit

Unit and the Deposit. For our purposes the Deed or Sales Agreement does not need to be recorded but must be a signed copy. The account will be established as a construction account for up to five (5) months. During the construction period, or when sewer tap is connected, the account will be charged for ½ of the minimum monthly rate for water service only plus any water usage. Once the sewer tap is connected to the property or after five (5) months, whichever occurs sooner, the account will be changed to a regular full-service account and be charged for all services.

2.11. Fiscal Year: The fiscal year for the District shall be from January 1 through December 31 of every year.

2.12. Sole Use: A standard water and/or sewer service connection is for the sole use of the applicant or the Member and does not permit the extension of pipes to transfer water and/or sewer from one property to another; nor to share, resell, or sub-meter water to any other Member. If a Member has more than one structure on their property requiring water and/or sewer service any connection for the secondary structure shall be made to the standard service connection. If an emergency or specific situation should make such an agreement advisable, it shall be done only on specific written permission of the Board and for the duration of the emergency.

2.13. Inspection Rights: Representatives of the District shall have the right at all reasonable hours to enter upon Member's premises to read and test meter, inspect piping, and to perform other duties for the proper maintenance and operation of service; or to remove its meters and equipment upon discontinuance of service by/to Members.

2.14. Service Interruptions: The District will make all reasonable efforts to supply continuous, uninterrupted service. However, it shall have the right to interrupt service for the purpose of making repairs, connections, extensions, or for other necessary work. Efforts will be made to notify Members who may be affected by such interruptions, but the District will not accept responsibility for losses which might occur due to such necessary interruptions. The District does not accept responsibility for losses which might occur due to interruptions in service caused by storms, strikes, floods, or other causes beyond its control.

2.15. Property Membership Change: The Member is solely responsible for notifying the District of any request for change in ownership, transfer of Benefit Unit, or account status. The Member shall be responsible for any charges and billing while account is in their name.

2.16. Septic System / Pressure Statements: An applicant shall be required to sign the attached statements concerning the existence of an approved septic system and the recommended installation of a pressure regulator when applicable. (Attachment # 3) Waiver to take the place of sewage disposal inspection and acceptance required by DEQ. Applicant has 30 days to comply with DEQ regulations and furnish the District a written inspection and approval by DEQ of this sewage disposal system.

2.17. Miscellaneous Contracts: The District, through its Board, may make specific water service contracts with the Federal Government, the State of Oklahoma or agencies thereof,

school districts, and municipal corporations differing from stipulations set out in the Rate Schedule and the Rules and Regulations.

2.18. Water System Connections: There shall be no physical connection between any private water system and the water system of the District. Representatives of the District shall have the right, at all reasonable hours, to enter upon Member's premises for the purpose of inspection and enforcement of this provision. Violation of this provision shall constitute cause for disconnection of a Member's service.

2.19. Excessive Water Requirements: In the event an applicant whose water requirements are found to exceed the District's ability to supply it from existing facilities without adversely affecting service to other Members to an unreasonable extent, the District will not be obligated to render such service, unless and until suitable self - liquidating financing is arranged to cover necessary investment in additional facilities.

2.20. Capital Improvements: The expenditures of District capital improvement monies without payback to the District shall pertain to any temporary, permanent, or emergency construction, either new, enlargement or change in design which improves water quality, water supply or provides a new water source and shall be contingent upon the following criteria; any improvement cannot serve a new area outside District boundaries; any improvement must have prior approval by the Board, including location, size and scope.

2.21. Outside Contractors: No person, company, plumber or other contractor shall work on District owned water or sewer lines without a contract or permission from the District. Any work to connect to a District owned water or sewer line shall be performed by the District.

2.22 Service Connections: Property owners are responsible for the water service line from the house to the meter and sanitary sewer line from the house to the tap. Prior to house construction the property owner is responsible for securing and maintaining the tap locations until service connections are made.

Prior to installing the lateral sanitary sewer service line the plumbing contractor must obtain a new service line permit and pay the application fee. Along with the permit application the plumber shall submit plans showing the layout of the lateral service line. The lateral service line shall be inspected prior to the service line being covered. Failure to have lateral service line inspected prior to it being covered will require the line to be exposed for inspection, at property owners sole expense. Plumbing contractors shall be licensed by the State of Oklahoma. Contractors failing to comply with these rules and regulations will be denied permits.

If a new later service line does not connect to an existing service tap, the property owner shall make an application for a new sanitary sewer service tap to the District main line. The property owner shall be responsible for paying the District a new Tap Fee prior to the District installing the new service Tap. No plumbers or other contractors are permitted to install taps or perform work on District lines.

3. RATES AND CHARGES:

3.1. Benefit Unit Cost: Effective June 1, 2025, the base purchase price of a Benefit Unit shall be \$3,658.00. The price of a Benefit Unit is accounted for basic water service and for basic sanitary sewer service. After a Benefit Unit has been purchased the District has up to 90 days for installation of a new water meter. At the time of installation (90 days or date water meter is installed, whichever comes first) the monthly billing will begin. The portion of funds over and above the actual cost of installation will be recorded in a separate capital improvement account, which is to be allocated for distribution system improvement funding programs. If there was previous Membership of a Benefit Unit, which forfeited, a new Benefit Unit cannot be reclaimed unless the past indebtedness is paid in full. In some areas there may be an additional connection charge required due to capital expenditures that were necessary to improve the system in order to make Benefit Units available, i.e., Line extensions and /or upgrades, this charge must be paid in full at the time of purchase.

3.1.1 New Tap Fee: Water Service – If the property owner cannot find, chooses not to connect to the basic water service tap, or wants to relocate the water service tap on the property, the property owner shall make application for a new water service tap. The District shall determine a cost estimate for installation of the new water service tap and provide the cost estimate to the owner. After the property owner pays the District the cost estimate, the District will schedule the installation. If the cost estimate does not cover the actual cost of installing a new water service tap the District shall invoice the property owner for the balance owed. Services shall not be turned on until the outstanding balance is paid in full.

Sewer Service Tap – If the property can not find can not find or chooses not to connect to the basic sanitary service tap, wants to relocate the sanitary service tap on the property, the property owner shall make application for a new sanitary sewer service tap. The District shall determine a cost estimate for installation of the new sanitary sewer service tap and provide the cost estimate to the owner. After the property owner pays the District the cost estimate, the District will schedule the installation. If the cost estimate does not cover the actual cost of installing a new sanitary sewer service tap the District shall invoice the property owner for the balance owed. Services shall not be turned on until the outstanding balance is paid in full.

3.1.2 Irrigation/Secondary Meter Service Cost: Effective July 20, 2024, the irrigation/secondary meter fee shall be \$1,500.00, which covers the cost of the meter and installation. It will be the Members responsibility to connect their secondary service line to the meter. The District has the right to inspect the secondary service line to verify it is not connected directly or indirectly to the sewer system.

3.2. Extra Expenses: Any expense involved in setting a meter, which are over and above the cost of the Benefit Unit, will be charged to the Member.

3.3. Residential Rates: Effective April 1, 2023, residential water rates shall be \$85.00 minimum per month and the per 1,000 gallon rate:

0 – 2,000 gallons	\$8.00
2,000 – 4,000 gallons	\$8.50
over 4,000 gallons	\$9.25

3.3.1 Irrigation/Secondary Meter System: Shall not have a minimum per month. Usage rates shall be the same per 1,000 gallon rate as Residential Rates.

3.4. Commercial Rates: Effective April 1, 2023, commercial water rates shall be:

5/8” to 3/4" Meter – monthly minimum charge shall be \$85.00

1” Meter – monthly minimum charge shall be \$92.00

2” Compound Meter – monthly minimum charge shall be \$99.00

4” Compound Meter – monthly minimum charge shall be \$106.00

6” Compound Meter and above – monthly minimum charge shall be \$114.00

The per 1,000 gallon rate:

0 – 2,000 gallons	\$8.00
2,000 – 4,000 gallons	\$8.50
over 4,000 gallons	\$9.25

3.5. Trash Rates: Effective January 1, 2018, residential trash rates shall be \$33.00 per month per container. Residential members of the District are required to have a minimum of one (1) trash container and a maximum of three (3) trash containers on their Premises. Commercial members of the District may elect dumpster service which rate shall be determined by dumpster size and frequency of service. District retains the sole and exclusive right to provide residential and commercial trash service. Roll-off container service for construction materials, debris, and waste, which is not allowed in residential and commercial containers, may be provided by any authorized provider of such service.

3.6. Annual Rate Adjustment: The District shall implement an annual adjustment to residential and commercial water and wastewater rates as outlined in Sections 3.3 and 3.4, based on the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U), U.S. City Average, All Items, as published by the U.S. Bureau of Labor Statistics, using the most recently available twelve (12) month period prior to implementation.

Adjusted rates shall take effect on January 1 of each year, unless otherwise determined by the Board of Directors, and may be rounded to the nearest practical billing increment. Unless otherwise approved by the Board, the annual adjustment shall not be less than two percent (2%) nor greater than five percent (5%). The Board reserves the right to review, modify, or suspend the adjustment based on financial or operational considerations.

3.7. Payments: The District accepts checks, money orders, ACH payments and credit cards. There may be a surcharge for use of ACH and credit card payments.

3.7.1. Bill Due Date: Bills will be due by the fifteenth (15th) of each month. In the event the fifteenth (15th) falls on a weekend or Holiday the due date will be the following business day.

3.7.2. Late Fee: Payments not received by the Due Date shall be charged a ten percent (10%) late charge on the full outstanding balance on the account. The late fee shall be assessed the day following the Due Date.

3.7.3. Disconnect/Reconnect Fee: Delinquent accounts without any payment or on a deferred payment plan for sixty (60) days shall be disconnected (turn off/removed) and charged a Disconnect Fee of \$150.00. A Reconnect Fee of \$150.00 charged to turn service back on after payment in full of outstanding account balance plus the Reconnect Fee. A Delinquent Account Fee of \$150.00 shall be charged for each month the account remains delinquent or until the account is closed. The District reserves the right to require the Member to increase their Deposit on the account if the account repeatedly goes into delinquent status. If the Deposit amount is increased the amount of the deposit shall be two times (2X) the average of the last three months bill.

3.7.4. Inactive Status – A Member may request their account be placed into inactive status. There will be an Inactive Service Fee of fifty dollars (\$50.00) to place the account into inactive status and the water meter will be turned off. During the inactive service period the meter will continue to be read and the Member will be billed seventy-five percent (75%) of the minimum charge for water and sewer plus any added fees or surcharges. During the inactive service period if the water meter registers usage the Member will be billed a Meter Tampering Fee plus the water usage. The Member shall notify the District when the Member wants to return to active status. There will be a fifty-dollar (\$50.00) fee to return to active status. The Member will need to pay any outstanding account balance prior to returning to active status. A Member may only go into inactive status when the account is current without any outstanding account balance or balance due.

3.7.5. Meter Tampering Fee – If a Member's account or service has been turned off or disconnected for nonpayment or put in inactive status a Meter Tampering Fee of \$300.00 shall be charged if service is turned back on or the meter, register, transmitter, or other part of the meter has been damaged or tampered with. If the meter or related component is damaged beyond repair, in addition to the Meter Tampering Fee the Member shall be charged the actual cost for a full meter replacement including cost of installation. A Meter Tampering Fee of \$300.00 shall be

charged to any Member who tampers with and or damages the water meter, register, transmitter, and or related meter service component. In addition, the Member shall be charged the actual cost, including labor and equipment, to repair and or replace any damaged meter, register, transmitter or related meter service component.

3.7.5. Water Leak Adjustment – A Member may request a sewer adjustment for a water leak that did not go into the sewer. The Member shall provide evidence the leak was outside or did not go into the sewer and has been repaired; and submit receipt for part(s) or paid plumbers/contractor invoice. The District may adjust the sewer portion of the bill to the average usage for the previous three months. No more than two leak adjustments shall be made to a Members account in any twelve (12) month period.

3.7.6. Returned Item Fee. There will be a thirty-five dollar (\$35.00) service charge on any returned check.

3.8 Illicit Discharge and Illegal Dumping - No person shall discharge or cause to be discharged any of the following described waters or wastes into any District sewers or sewer systems:

- (1) Sewage dumping or dumping of sewage sludge;
- (2) Chlorinated or Salt swimming pool discharge without a permit issued by RWD #20;
- (3) Discharge of any polluted household wastewater such as, but not limited to, laundry wash water and dishwater, except to a sanitary sewer or septic system
- (4) Leaking sanitary sewers and connections, which shall have remained uncorrected for seven days or more;
- (5) Leaking water lines that shall have remained uncorrected for seven days or more;
- (6) Any gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquid, solid or gas;
- (7) Garage, rubbish or sanitary waste disposal;
- (8) Dead animals or animal fecal waste;
- (9) Non-stormwater discharges, except pursuant to a permit issued by the state and the city;
- (10) Dredged or spoil material;
- (11) Solid waste;
- (12) Chemical waste; and any waters or wastes containing toxic or poisonous solids, liquids or gases in sufficient quantity, either singly or by interaction with other

wastes, to injure or interfere with any sewage treatment process or facility or constitute a hazard in the receiving waters of the sewage treatment plant effluent;

(13) Wrecked or discarded vehicles or equipment

3.8.1 Penalty – Any person found to have violated or is violating section 3.7 shall be charged with any direct or indirect costs associated with cleaning the systems sanitary sewer lines and wastewater treatment plant, to include, but not limited to: employee time, contractors, chemicals, parts, equipment, and supplies needed to remove the contaminant and get the system back to pre-contaminated operation.

4. FIRE PROTECTION POLICY:

4.1. District: District as an accommodation to the community, will allow flushing hydrants to be installed on lines as provided for herein, which may be used for purposes of fire protection. However, the District makes no representations or warranties concerning the adequacy of the hydrant or volume of water delivered. All Members and members of the public are to advise their insurance carriers as to proper inspection of any facility which the Member, the public or their insurance carrier is relying upon for fire protection purposes to determine whether the hydrant and required pressure meets insurance standards and specifications.

4.2. Installations: Hydrant installations shall be allowed only on lines which will furnish or deliver a minimum of 150 gallons per minute all of which shall be determined by the District Engineer. All four-inch lines shall be restricted to a post hydrant or a two-way flushing hydrant unless otherwise approved by district engineer. Post, Flushing and/or fire hydrants may be installed at each intersection by employees of the district while installing new or upgrading existing distribution water lines; based on the information determined by the District Engineer.

4.3. Application: Each application for water service will contain the following caveat: “Rural Water District No. 20, Pittsburg County, makes neither representations nor warranties concerning the adequacy of any fire hydrant, or volume of water delivered at a fire hydrant. All patrons are advised to advise their insurance carrier as to proper inspection of any facility which the patron or their insurance carrier is relying upon for fire protection purposes, to determine whether the hydrant meets insurance company required standards and specifications.”

4.4. Testing: Fire Protection Districts shall be charged for all water used for testing any fire protection device at the highest current rate per 1,000 gallons plus the required minimum plus any expense the District may incur as a result of such testing, unless alternative agreement is established with the Board of Directors.

4.5. Systems: No suction or other extraction systems shall be connected to any hydrant. Or the liability will be borne by the person or organization committing the act.

4.6. Authorization: No District hydrants or valves or equipment shall be used without prior notice and authorization from the District, EXCEPT, when required by an emergency situation.

In particular this provision shall apply to all flow or operational testing of fire protection equipment.

4.7. Tampering: Any person or organization tampering with or violating district hydrants without consent can be prosecuted to the fullest extent of the law.

5. MULTIPLE USERS:

5.1. Requirements: The Board may specifically authorize the Member of a Benefit Unit to connect an additional residence or business to his single line from the meter, contingent upon the following requirements;

5.1.1. An additional base rate will be charged each month.

5.1.2. Approval of the septic system for the additional unit by the appropriate county health department must be furnished before connection to the service is made.

5.1.3. Any additional connection made without approval and meeting all contingencies may result in the Benefit Unit being cancelled and service discontinued.

6. METERS:

6.1. Membership / Responsibility: Meters will be furnished, installed, owned, inspected, tested, and kept in proper operating condition by the District without cost to the Member. Meter tests will be made according to methods of the American Waterworks Association by the District, as often as deemed necessary by its Board.

6.2. Location: Meters shall be set on private property of the premises to be served, or at the closet point on the Member's premises as designated by the District. All meters shall be set outside and never connected into a vertical pipe. Meters set outside shall be placed in a meter box. Meters cannot be set on property which has been determined by the District Engineer to be in an area which has reached its delivery capacity or is "red-flagged."

Meter Relocation: If a Member requests a meter to be relocated from the original placement or installation of the meter the Member shall pay for the actual cost to relocate and reset the meter. The District reserves the right to determine if the original meter connection can be used or if a new water line tap will be necessary. Actual cost to relocate a meter shall include, but not be limited to, materials, supplies, labor, equipment, ground and or road repairs. Upon a request to relocate a meter the District shall determine a cost estimate which shall be paid by the Member prior to meter relocation. If the actual cost of the meter relocate is over the cost estimate the Member shall be billed the balance owed. If the actual cost of the meter relocate is under the cost estimate the District shall remit the over payment back to the Member.

6.3. Errors / Testing: Service meters with errors that do not exceed two percent (2%) fast or slow shall be considered as being within the allowable limits of accuracy for billing purposes.

The percentage of error will be considered as that at ten percent (10%) load, unless a Member's rate of usage is known to be practically constant, in which case the error at such constant use will be used. Meter test requested by Members will be performed without cost to the Member if the meter is found to be in excess of two percent (2%) fast. Otherwise, the Member for whom the requested test was made will be charged for the cost of making the test.

6.4. Corrective Readings: Representatives of the District shall read all meters at least once annually.

6.5. Damage: The Member shall be responsible for any damage to the meter installed for his service due to any cause other than normal wear and tear.

6.6. Misappropriation: The Board may, in their discretion, forfeit the Benefit Unit of any member of the District who misappropriates water and may refuse water service to such member; they shall assess a penalty up to the sum of One Thousand Dollars (\$1,000.00); they shall determine the amount of estimated water usage and require reimbursement of that amount together with all costs incurred by the District including disconnect fees, legal fees, accounting fees, etc.; the Board shall be entitled and directed to take any and all steps necessary and proper in the premises to protect the interest of the District and the patrons therein,, including, but not limited to, the procedures above-described and including, but not limited to, the filing of criminal charges for prosecution of any violator.

7. SERVICE LINES:

7.1. Membership / Responsibility: The District will install and pay for all water service pipes (except for private fire protection) from its mains to the meters on property abutting the travel way along which the main is installed. The service pipe shall not be less than one inch (1) in size. The District will also install and pay for the cock, meter, and meter setting.

8. EXTENSIONS AND DEVELOPMENTS:

8.1. Extension Requirements: All extensions to District main lines must be installed according to District specifications and with prior Board approval, with all associated expenses borne by the applicant requesting said extension.

8.2. Development Requirements: Any development within the boundaries of the District must be installed according to District specifications and with prior Board approval, with all associated expenses borne by the developer.

8.3. Extension / Development Restrictions: No water or sewer line extension will be approved if said extension would create or add to existing problems during normal or peak demand periods. The judgment of the District's Engineer shall be a determining factor on this issue.

Inspection of Line Extension/Development: During construction and installation of water lines, sewer lines and related appurtenances the District shall provide inspection for compliance with

District specifications and approved plans. Prior to beginning construction, the District shall provide an estimate of cost for Inspection Services which shall be paid by the applicant or developer. Inspections at a minimum shall be completed when trench is complete and open; when bedding is installed and pipe laid; manholes, joints, valves, taps, saddles, etc. installed; installation of lift stations (if required). No utility service trench shall be filled in and pipe covered prior to inspection for compliance.

Line Extension/Development Acceptance: Upon completion of line extension or development the applicant or developer shall submit final as built drawings and electronic copy of CAD files to the District, DEQ Testing permit and approval, and pay any outstanding balance owed for Inspection Services. Any Line Extension or Development shall be covered by a twelve (12) month maintenance period and sixty (60) month warranty period at no cost to the District.

These Rules and Regulations were unanimously adopted at the meeting of Board of Directors, conducted the 17th day of May, 2025. Updated at a meeting of the Board of Directors, April 18, 2026

RURAL WATER DISTRICT #20 PITTSBURG COUNTY

By 

Chairman